

1. The Englewood Back to School Parade Committee does not accept the responsibility for travel, food, or lodging expense of any participant, group or organization.
2. There is no application fee(s) assessed for participants of the Englewood Back to School Parade.
3. The rules and guidelines maybe mailed, electronically sent (emailed) or given at one of the regular scheduled parade meetings.
4. Follow directions/instructions of parade volunteer(s) and parade marshals and their assistants at all times.
5. Your vehicle and marching team is to be in its designated line-up position by 10:15am.
6. Once the parade procession has begun and you are not in your designated assigned line-up position, your parade line-up position is no longer valid. Your vehicle or marching team will be placed into the line of flow at the marshal's or parade volunteer's discretion. **DO NOT ATTEMPT TO POSITION YOURSELF.**
7. Stay off resident's lawns, yards and porches.
8. Alcoholic beverages are forbidden on any float, in any vehicle, or on the person of any participant. Participants consuming alcohol prior to or during the parade will be removed from the lineup. All city, county and Illinois State statues concerning the consumption of alcoholic beverages will be strictly enforced by the parade marshals before, during and after the parade and picnic. **PLEASE SEE, "Just the Facts" from the Illinois Liquor Control Commission and Illinois Under21Laws (we can provide these documents if needed.)**
9. **Political campaigning is not permitted.** Individuals, groups, organizations or companies may not demonstrate their political, social or other views during march procession, parade picnic, or during parade activities at the park. During procession, political groups can wear paraphernalia of their own political campaign but not of others that they may support. Literature cannot be passed out during parade procession, parade picnic, or during parade activities at the park.
10. **NO MATERIALS MAY BE THROWN ALONG THE PARADE ROUTE. WALKERS WILL NOT BE ALLOWED TO HAND MATERIALS TO SPECTATORS. THROWING ANY MATERIAL FROM VEHICLE, SOLICITATIONS OR DISTRIBUTIONS OF ANY TYPE IS STRONGLY PROHIBITED AND WILL NOT BE TOLERATED. The parade committee and their designees are permitted to handout parade sponsor giveaways on parade route (parade committee and their designees will be properly identified).**
11. Forward movement maneuvers only by marching units are permitted. No participants or unit may stop forward motion to perform except in areas designated by parade marshals. Performance stops may not last more than 90 seconds (1 & ½ minutes).
12. A space of 50 feet between each unit will be enforced. If for any reason a gap of greater than 50 feet is created, marching participants must safely increase their pace to close the gap.

13. All units are required to close gap between units when instructed by parade marshal(s). Failure to do so may warrant removal from the parade.
14. All marching participants must maintain forward motion. Routines that produce gaps will not be permitted. Stopping or reversing motion will result in removal from the parade and will jeopardize future participation. **NO DANCE BATTLES ARE PERMITTED AT ANY TIME DURING THE PROCESSION.**
15. If a float or motor vehicle breaks down, go around it.
16. All participants of any marching unit is under the direction of their captain or organization leader. Each captain or organization leader should be at least 18 years old and they are responsible for the safety of all participants under the group/organization entry. During parade march procession that group leader must walk on the **left side of the group.** Groups must be dressed in uniform that easily identifies walkers as a part of the same group.
17. Use of high intensity sound making devices is strongly discouraged. Sound of any type aside from speakers must be approved by the Englewood Back to School Parade Committee and must be at a compatible sound level. Parade marshals' have the complete authority in this matter and reserve the right to withdraw any participator(s) that does not comply with their instructions to turn down or turn off sound when instructed to do so. Failure to comply with the marshals' instructions will result in immediate removal from the parade and jeopardize future participation.
18. No tent, canopy (or the like) or table is to be erected along the parade route, unless the parade chairman or parade committee member has given written permission which must be displayed at the tent, canopy or table.
  - a. There will be 4 designated water tables through-out the parade route.

## **PARADE LINEUP INSTRUCTIONS**

1. In the event of rain, the contact person on the registration form will be notified if conditions require cancellation of the procession.
2. Registration will take place at 56<sup>th</sup> & Halsted at 8:30am.
3. While in this location, lead volunteers will give you further information regarding line-up procedure please follow their instructions.
4. All participants upon registration will be asked to sign in and receive further instructions that the Englewood Back to School Parade Committee deems necessary.
  - a. The group contact person (or a designated representative) will be required to sign the Parade Participant Compliance Certification form which confirms that the contact person, representative and group has read these rules and guidelines.

- b. You must have submitted a participant application prior to registration. There may be exceptions allowed and granted to certain participants on the day of the parade.
5. All marching groups must designate a group leader, who will march on the **left side** of the group during procession.
6. Vehicles should be prepared to show vehicle insurance and drivers of all vehicles in the parade areas must possess a valid driver's license, be at least 18 years old, and possess liability vehicle insurance.
7. No vehicle may accompany marching participants without written approval from the Englewood Back to School Parade Committee.

## ROUTE

The parade participants will assemble on 56<sup>th</sup> & Halsted. Parade march will begin at 10:30am on 57<sup>th</sup> Halsted traveling south to Marquette Road, West on Marquette Road to Throop Street, North on Throop Street and terminate at Ogden Park entrance.

## FLOATS

1. No overloading of parade float with either people or equipment.
2. All equipment of any kind added to the float by sponsor must be secured by sponsor.
  - a. The float company nor the Englewood Back to School Parade is responsible for lost/stolen items.
3. There will be no transporting of individuals or equipment other than through the designated parade route.
4. There will be no pickup before or after and no return to parade line up area.
5. No alcohol/drug use or intoxicated participant is permitted or will be allowed to ride on the float.
6. Children riding on float must be supervised by an adult.
7. Riders must remain on the parade float during the parade, except in an emergency.
8. No storage or any handouts are allowed on the parade float or in parade vehicle.
9. Adhere to all instructions given by float company upon purchase.