

2023

62nd Englewood Back to School Parade Rules & Ordinances

Donation Disclosure

No one is given permission to solicit on behalf of *The Englewood Back to School Parade* except the Parade Coordinators and the Parade Committee. Parade Coordinators & Parade Committee can be found on the website at englewoodparade.org.

Online payments can be made on the website and checks are to be made payable to

"The Englewood Back To School Parade"

The Englewood Back to School Parade Committee



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The Englewood Back to School Parade is for the deserving youth/children of Englewood. Its sole purpose is to provide encouragement to stay in school, to provide entertainment and recreation for them and their families. It is not a vehicle or platform to be used by individuals, groups, organizations or companies to demonstrate their political, social or other views or is it a means by which behavior and/or opinions inappropriate for youth/children are to be displayed.

In order to ensure that all have a fun, enjoyable, and safe parade, parade picnic and after parade activities, we are requesting that you adhere to the following rules and ordinances during this year's **62nd Englewood Back to School Parade** scheduled for **Saturday, August 19, 2023**.

As a parade participant (march procession participant, volunteer, parade marshal, royal court appointee, grand marshal), you agree to be photographed, videotaped and grant the Englewood Back to School Parade Committee or its appointee permission to put the finished footage/photography to any uses it may deem proper including (though not limited to) marketing, advertising and PR related activities (using – though not limited to print, radio, television, internet and social media). You hereby release, discharge and agree to save harmless the Englewood Back to School Parade, Parade Committee, its appointees, representatives, affiliates, sponsors, partners or volunteers from any liability or claimed liability in connection with the aforementioned uses of your photograph, name, likeness or performance, including, but not limited to, any claim you have or might have for invasion of privacy, misappropriation and/or defamation.

*** The Englewood Back to School Parade Committee may be referred to as "the committee" in these rules and ordinances. ***

1. **Participants must observe all applicable rules and regulations of these ordinances** as well as all applicable federal, state, county and local laws and rules. The foregoing rules prescribe the terms of participation in the Englewood Back to School Parade, parade picnic and after parade activities. All participants must adhere to these rules and ordinances and any other rules and regulations promulgated by The Englewood Back to Parade Committee. All participants must also follow instructions from **police** and **parade marshals** or be barred from the parade. The Englewood Back to School Parade Committee reserves the right to remove any participant from the parade either prior to assembly, while assembling or any time during the parade, parade picnic and after parade activities.
2. **The Englewood Back to School Parade Committee reserves the following rights:**
 - a. To accept or decline any participant, vendor or volunteer's application and/or entry form. A written notice will be given to applicant informing them of the reason why a denial of participation was issued. The committee's decision regarding all participant application(s) is final.
 - b. To deny permission to participate in The Englewood Back to School Parade and picnic activities after parade march/procession to any individual, group, company or organization that does not fully comply with these rules and ordinances. The committee's decision regarding all participant application(s) is final.
 - c. To determine any participant's failure to comply with these rules and ordinances. Any individual, group, company or organization permitted to participate in the Englewood Back To School Parade

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- and picnic agrees to abide by all rules & regulations now or hereafter promulgated by the parade committee. Failure to comply by any individual, group, company or organization will result in the denial of participation in the Englewood Back to School Parade and picnic and/or after parade activities.
- d. To approve or disapprove the wording of any sign carried or otherwise displayed in the Englewood Back to School Parade, picnic or after parade activities.
 - e. To limit the number of marchers in the parade on behalf of any particular participant or group.
 - f. To approve uniforms, costumes or other clothing worn by individuals, companies, groups, or members of any organization participating in the Englewood Back to School Parade, picnic or after parade activities. The committee also has the right to withdraw any participant(s) of whose uniform or performance does not meet the parade rules and regulations or conform to the standards of reasonable public taste and fit the parade theme.
 - g. To approve messages, audio, verbal, musical or video used by participants in the Englewood Back to School Parade, picnic or after parade activities.
3. **Alcoholic beverages** are forbidden on any float, in any vehicle, or on the person of any participant. Participants consuming alcohol prior to or during the parade will be removed from the lineup. All city, county and Illinois State statues concerning the consumption of alcoholic beverages will be strictly enforced by the parade marshals before, during and after the parade and picnic. **PLEASE SEE, "Just the Facts" from the Illinois Liquor Control Commission and Under21Laws.**
 4. **Livestock, reptiles, wild and domestic animals** shall not be in the 58th Englewood Back to School parade.
 5. **Participants that do not appear on parade day** without prior notification to parade committee jeopardize future participation in the Englewood Back to School Parade.
 6. **Political campaigning is not permitted.** During march processions, individuals, groups, organizations or companies may wear paraphernalia of their own political campaign but not of another whom the procession participant supports. Literature cannot be passed out during parade procession, parade picnic, or during parade activities at the park.
 7. The Englewood Back to School **Parade Committee does not accept the responsibility** for travel, food, or lodging expense of any participant, group or organization.
 8. There is **no application fee(s)** assessed for participants of the Englewood Back to School Parade.
 9. **The rules and regulations** may be mailed, electronically sent (emailed) or given at a mandatory or a regular scheduled parade meeting.
 10. **Parade will go on rain or shine.** Group's contact person that was listed on group's application form will be notified if the parade is cancelled.

PARADE LINEUP INSTRUCTIONS

1. Registration will take place **at 63rd & Halsted Parkway beginning at 8:30am.**
2. While in this location, lead volunteers will give you further information regarding line-up procedures; please follow their instructions.
3. All participants upon registration will be asked to sign in and receive further instructions that the Englewood Back to School Parade Committee deems necessary.
 - a. You must have submitted a participant application prior to Saturday, August 19, 2023.

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4. All marching groups must designate a group leader, who will march on the **left side** of the group during procession.
5. Vehicles and drivers should be prepared to show vehicle insurance and driver's licenses. All drivers in the parade areas must possess a valid driver's license, be at least 18 years old, and possess all liability vehicle insurance.
6. No vehicle may accompany marching participants without written approval from the Englewood Back to School Parade Committee.

ROUTE

The parade participants will assemble on 63rd & Halsted Parkway. The parade march will begin at 10:30am on 63rd & Halsted travelling West on 63rd to 63rd & Racine Avenue, turning South on 63rd & Racine Avenue traveling South on Racine to 64th & Racine into Ogden Park. Parade Participants will enter into Ogden Park at 64th & Racine.

FLOATS

1. No overloading of parade float with either people or equipment.
2. All equipment of any kind added to the float by sponsor must be secured by sponsor.
 - a. Float Company nor the Englewood Back to School Parade is not responsible for lost/stolen items.
3. We cannot transport people or equipment other than through the parade itself.
4. No pickup before or after and no return to parade line up area.
5. No alcohol/drug use or intoxicated participant.
6. Children must be supervised by an adult.
7. Riders must remain on the parade float during the parade, except in an emergency.
8. No storage or any handouts are allowed on the parade float or in parade vehicle.
9. Adhere to all instructions given by float company upon purchase.

BANDS & MARCHING/WALKING PARTICIPANTS

In order to ensure that all have a fun, enjoyable, and safe parade, parade picnic and after parade activities, we are requesting that you adhere to the following rules and ordinances during this year's **62nd Englewood Back to School Parade** scheduled for **Saturday, August 19, 2023**.

1. Follow directions/instructions of parade volunteer(s) and parade marshals and their assistants at all times.
2. Your vehicle and marching team is to be in its designated line-up position by 10:15am.
3. Once the parade procession has begun and you are not in your designated assigned line-up position, your parade line-up position is no longer valid. Your vehicle or marching team will be placed into the line of flow at the marshal's or parade volunteer's discretion. **DO NOT ATTEMPT TO POSITION YOURSELF.**
4. Stay off residents' lawn, yards and porches.

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5. **NO MATERIALS MAY BE THROWN OR DISCARDED ALONG THE PARADE ROUTE. WALKERS WILL NOT BE ALLOWED TO HAND MATERIALS TO SPECTATORS. THROWING ANY MATERIAL FROM VEHICLE, SOLITIATIONS OR DISTRIBUTIONS OF ANY TYPE IS STRONGLY PROHIBITED AND WILL NOT BE TOLERATED. The parade committee and their designees are permitted to handout parade sponsor giveaways on parade route (parade committee and their designees will be properly identified.)**
6. Forward movement maneuvers only by marching units are permitted. No participants or unit may stop forward motion to perform except in areas designated by the Englewood Back to School Parade Committee. **Performance stops may not last more than 90 seconds (1 & ½ minutes). All performance stops will be designated by the Parade Enrollment Committee and will be communicated to participant(s) prior to step off on parade day.**
7. A space of 50 feet between each unit will be enforced. If for any reason a gap of greater than 50 feet is created, marching participants must safely increase their pace to close the gap.
8. All units are required to close gap between units when instructed by parade marshal(s). Failure to do so may warrant removal from the parade.
9. All marching participants must maintain forward motion. Routines that cause gaps will not be permitted. Stopping or reversing motion will result in removal from the parade and will jeopardize future participation. **NO DANCE BATTLES ARE PERMITTED AT ANY TIME DURING THE PROCESSION.**
10. If a float or motor vehicle breaks down go around it.
11. All participants of any marching unit are under the direction of their captain or organization leader. Each captain or organization leader should be at least 18 years old and they are responsible for the safety of all participants under the group/organization entry. During parade march procession that group leader must walk on the **left side of the group.** Groups must be dressed in uniform that easily identifies walkers as a part of the same group.
12. Use of high intensity sound making devices is strongly discouraged. Sound of any type must be approved by the Englewood Back to School Parade Committee and must be at a compatible sound level. Parade marshals' have the complete authority in this matter and reserve the right to withdraw any participator(s) that does not comply with their instructions to turn down or turn off sound when instructed to do so. Failure to comply with the marshals' instructions will result in immediate removal from the parade and jeopardize future participation.
13. **INTRODUCTION OF GROUP.** Upon group entering into Ogden Park (end of parade route) each group will be introduced by the parade announcer at the entrance of the park. **NO GROUP IS PERMITTED TO INTRODUCE THEMSELVES OR ADDRESS THE CROWD.**
14. No tent, canopy (or the like) or table is to be erected along the parade route, unless the parade coordinator has given written permission which must be displayed at the tent, canopy or table.